## **PRIVREDNA BANKA ZAGREB**

### MANAGEMENT BOARD

Pursuant to Article 39 of the Articles of Association of Privredna banka Zagreb d.d. (hereinafter: the Bank) and Article 277 of the Companies Act, the Management Board of the Bank at its 230<sup>th</sup> meeting held on 11 February 2014 made the Decision on calling of the Annual General Meeting of the Bank, in accordance with which it sends the following

#### INVITATION

#### TO THE ANNUAL GENERAL MEETING

of **Privredna banka Zagreb d.d.**, Zagreb, Radnička cesta 50, which will be held on **31 March 2014**, beginning at **12.00 noon**, at the Bank's premises in Zagreb, Radnička cesta  $44 \text{ B1} - 8^{\text{th}}$  floor.

At the Annual General Meeting of the Bank, the shareholders shall consider the following

#### AGENDA

- 1. The Supervisory Board Report on supervision exercised over of the conduct of business affairs in the Bank in 2013
- 2. Annual financial statements of the Bank and consolidated annual financial statements for 2013 (confirmed by the Management Board and the Supervisory Board of the Bank), and Annual Management Board Report of Condition of the Bank and its Subsidiaries, and in this regard:
  - 2.1 Decision on the allocation of the Bank's profit earned in 2013
  - 2.2 Decision on granting the approval of action to members of the Management Board of the Bank for the year 2013
  - 2.3 Decision on granting the approval of action to members of the Supervisory Board of the Bank for the year 2013
  - 2.4 Decision on payment of the remuneration to the President of the Supervisory Board of the Bank for the year 2013
- 3. Decision on the appointment of the external auditor who shall conduct the audit of the financial statements of the Bank for the year 2014
- 4. Decision on the suitability of members of the Supervisory Board of the Bank
- 5. Decision on the election of two new members of the Supervisory Board of the Bank

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## **Ad 1**)

The Supervisory Board of the Bank hereby submits to the Annual General Meeting the following

## REPORT

# on supervision exercised over the conduct of business affairs in Privredna banka Zagreb d.d. in 2013

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In 2013 the Supervisory Board of the Bank performed its duties as a body composed of seven members, of whom five members were elected by the Annual General Meeting and two members were appointed by the biggest shareholders of the Bank - Intesa Sanpaolo Holding International S.A., Luxembourg and the European Bank for Reconstruction and Development, London. One member of the Supervisory Board is independent, as laid down by the Credit Institutions Act and the Corporate Governance Code accepted by the Bank.

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In the course of 2013 the Supervisory Board held four regular meetings, namely: on 22 February, 8 May, 19 July and 6 November, as well as ten meetings by letter.

Acting in conformity with the law, the Articles of Association of the Bank, as well as its Rules of Procedure, the Supervisory Board of the Bank supervised the conduct of the Bank's affairs, established the guidelines for the Bank's business policy, and actively contributed to its implementation, all on the basis of the reports of the Management Board regarding the issues of importance for the conduct of business affairs and the condition of the Bank.

The Management Board provided the Supervisory Board with duly prepared, true and timely reports on business policy and on other general issues related to the conduct of business, financial plans, risk management strategies and policies, operational profitability, workflow, as well as income and the condition of the Bank and other important issues. The Management Board of the Bank submitted to the Supervisory Board the financial reports on a quarterly, semi-annual and annual basis and discussed their implementation with the Supervisory Board. Quarterly reports of the internal audit and the risk management and control function (credit, operational, and financial risks) were also submitted to the Supervisory Board in a timely manner. Reports on the work of the risk management function and the compliance function were submitted and considered semi-annually.

In accordance with the law, the Articles of Association of the Bank and its own decisions, also last year the Supervisory Board gave consent to decisions of the Management Board and the Credit Committee of the Bank regarding the Bank's exposure to customers/groups of related parties. The Supervisory Board gave consent to basic business documents: the budget for 2013, strategies and policies for assuming and managing risks, strategies and procedures for assessing adequacy of internal capital, regulations which establish and ensure adequate functioning of control functions and, having obtained prior opinion of the Audit Committee, the annual work plan of the internal audit. Within the scope of its authority, the Supervisory Board approved changes to the organizational structure of the Bank at the macro and mezzo level, thus exercising supervision over the adequacy of the Bank's organizational structure.

Continuous cooperation of the Management Board with the Supervisory Board also contributed to the fulfilment of the supervisory function. The Supervisory Board had at all times the possibility to ask for and to obtain from the Management Board information on any issue related to operations of the Bank which significantly affected or could have affected its position. Good and transparent cooperation, which was always in the best interest of the Bank and was also in conformity with the currently valid legal provisions and internal regulations, manifested itself in the open discussion between the Management Board and the Supervisory Board of the Bank and also in-between members of each of the two bodies. Members of the

Management Board were regularly present at meetings of the Supervisory Board. Also in 2013 the Supervisory Board continued taking care of implementation of the long-term succession plan, by means of thoughtful and timely appointment of members of the Management Board of the Bank and other managers in cooperation with the Management Board.

III.

The Supervisory Board was assisted by the Audit Committee in its work. The Chairman of the Audit Committee regularly reported on the Committee's work at the meetings of the Supervisory Board.

The **Audit Committee**, appointed in accordance with the law and the parent bank rules, worked in the previous year as a body composed of three members, including one member of the Supervisory Board of the Bank. Four regular meetings were held in 2013: on 21 February, 7 May, 18 July and 5 November to discuss issues that fall within the scope of authority of the Supervisory Board of the Bank. The Audit Committee helped the Supervisory Board to perform its duties related to supervision over the process of financial reporting, audit process (including a recommendation for the selection of an external auditor given to the shareholders' meeting), as well as compliance with laws, regulations, rules, and the code of ethics. The Supervisory Board supervised, with the assistance of the Audit Committee, adequacy of the system of internal controls, which relies on three mutually independent control functions (internal audit, risk control, and compliance) with the aim of establishment of a system of internal controls that will enable the Bank to monitor and detect in a timely manner all risks to which it may be exposed in its operation.

IV.

As is required by law, the Supervisory Board of the Bank examined the Annual financial reports of the Bank and consolidated financial reports for 2013, the report of condition of the Bank and its subsidiaries, and the draft decision on the allocation of the Bank's profit earned in 2013, which were submitted by the Management Board. The Supervisory Board of the Bank made no remarks on the submitted reports and it found that the Annual financial reports and consolidated financial reports of the Bank (profit and loss account, balance sheet, cash flow report, and notes to financial reports) were prepared in accordance with the balances recorded in the business books and that they fairly disclosed the assets and the financial condition of the Bank and the PBZ Group, as was confirmed also by the external auditor KPMG Croatia d.o.o., Zagreb, which audited the financial reports in 2013.

After the Supervisory Board of the Bank has given its consent to the Annual financial reports of the Bank and consolidated annual financial reports for 2013, the mentioned financial reports shall be considered confirmed by the Management Board and by the Supervisory Board of the Bank.

The Supervisory Board of the Bank accepted the Management Board report of condition of the Bank and its subsidiaries, and it agreed that the Bank's profit totalling HRK 614.685.977,42 (after taxation), earned in the year ended on 31 December 2013, should be allocated in the manner proposed by the Management Board of the Bank.

Based on the foregoing, the Supervisory Board of the Bank hereby presents the proposal to the Annual General Meeting of the Bank to *take note* of the Annual financial reports of the Bank and consolidated annual financial reports of the Bank for 2013 as well as the Management Board report of the condition of the Bank and its subsidiaries, and in this connection, to *make the decision* on granting approval of action to the members of the

Management Board and the Supervisory Board of the Bank, as well as to adopt the decision on the profit allocation as proposed by the Management Board of the Bank.

Having supervised the conduct of the Bank affairs in 2013, which included also the review and examination of the Bank's documentation, the Supervisory Board established that the Bank acted in consistence with the law, by-laws, decisions of the Croatian National Bank related to performed supervisory examinations of particular segments of the Bank's operation, Bank's internal regulations, instructions and guidelines of the parent bank, as well as the decisions of the General Shareholders' Meeting of the Bank.

Respective decisions of the Management Board and the Supervisory Board of the Bank, by means of which the Annual financial reports of the Bank and consolidated annual financial reports of the Bank for 2013 were confirmed, constitute an integral part of this Report.

## **Draft decisions:**

Ad 2)

### 2.1.

The Management Board and the Supervisory Board of the Bank hereby propose that the Annual General Meeting of the Bank adopt the following

### DECISION

## on the allocation of the Bank's profit earned in 2013

- 1. It is hereby ascertained that the Bank, in the year ended on 31 December 2013, earned net profit (i.e. profit after tax), in the amount of **HRK 614,685,977.42**.
- 2. Net profit of the Bank referred to in paragraph 1 above shall be distributed as follows:
  - the amount of HRK 490,460,476.80, i.e. HRK 25.80 per share, shall be allocated for the payment of dividend to all the Bank's shareholders who are registered as holders of ordinary registered shares (with the exception of treasury shares) with the depository of the Central Depository and Clearing Company on the date of the adoption of this Decision and who become entitled to dividend payment on the same date.
    - Dividend shall be paid no later than 30 days as of the date of the adoption of this Decision.
  - the amount of **HRK 124,225,500.62** shall be allocated to the retained earnings.
- 3. Dividend which shall be paid in accordance with the provisions of this Decision shall be taxed in accordance with valid tax regulations.
- 4. It is hereby ascertained that the total accumulated retained earnings of the Bank amount to HRK **7,305,691,981.09** on the date of adoption of this Decision.
- 5. This Decision shall enter into force on the date of its adoption.

#### 2.2.

The Management Board and the Supervisory Board of the Bank hereby propose that the Annual General Meeting of the Bank adopt the following

### DECISION

## on granting the approval of action to members of the Management Board of the Bank

- 1. After the Annual financial statements for 2013 have been presented to the Annual General Meeting of the Bank which statements were confirmed by the Management Board and the Supervisory Board of the Bank, it is hereby ascertained that the Management Board of Privredna banka Zagreb d.d. managed the affairs of the Bank in accordance with the law and the Articles of Association of the Bank, and, based on the foregoing, members of the Management Board shall be granted the approval of action for the year 2013.
- 2. This Decision shall enter into force on the date of its adoption.

#### 2.3.

The Management Board and the Supervisory Board of the Bank hereby propose that the Annual General Meeting of the Bank adopt the following

## DECISION

## on granting the approval of action to members of the Supervisory Board of the Bank

- 1. After the Annual financial statements for 2013 have been presented to the Annual General Meeting of the Bank which statements were confirmed by the Management Board and the Supervisory Board of the Bank, it is hereby ascertained that the Supervisory Board of Privredna banka Zagreb d.d. performed its functions in accordance with the law and the Articles of Association of the Bank, and, based on the foregoing, members of the Supervisory Board shall be granted the approval of action for the year 2013.
- 2. This Decision shall enter into force on the date of its adoption.

#### 2.4.

The Management Board and the Supervisory Board of the Bank hereby propose that the Annual General Meeting of the Bank adopt the following

## DECISION

## on payment of the remuneration to the President of the Supervisory Board of the Bank for the year 2013

1. President of the Supervisory Board of the Bank shall be paid a remuneration in the kuna equivalent of EUR 52,500.00 net for the work performed in 2013, within 15 days after the adoption of this Decision.

2. This Decision shall enter into force on the date of its adoption.

## **Ad 3**)

The Supervisory Board of the Bank hereby proposes that the Annual General Meeting of the Bank adopt the following

### DECISION

## on the appointment of the external auditor who shall conduct the audit of the financial statements of the Bank for the year 2014

- 1. The audit firm **KPMG Croatia d.o.o., Zagreb,** Ivana Lučića 2a, is hereby appointed as the external auditor that shall conduct the audit of the financial statements of the Bank for the year 2014.
- 2. This Decision shall enter into force on the date when it has been adopted.

## **Ad 4)**

The Management Board of the Bank hereby proposes that the Annual General Meeting of the Bank adopt the following

## DECISION

## on the suitability of members of the Supervisory Board of the Bank

- 1. It is established that the candidates for members/members of the Supervisory Board are suitable to perform their functions, as follows:
  - Draginja Đurić, candidate for Member of the Supervisory Board, assessed suitable for the function of Member of the Supervisory Board,
  - Giovanni Gilli, candidate for Member of the Supervisory Board, assessed suitable for the function of Member of the Supervisory Board,
  - Branko Jeren, Member of the Supervisory Board, assessed suitable for the function of Member of the Supervisory Board,
  - Nora Kocsis, Member of the Supervisory Board, assessed suitable for the function of Member of the Supervisory Board,
  - Massimo Malagoli, Member of the Supervisory Board, assessed suitable for the function of Member of the Supervisory Board,
  - Paolo Sarcinelli, Member of the Supervisory Board, assessed suitable for the function of Member of the Supervisory Board,
  - Christophe Velle, Member of the Supervisory Board, assessed suitable for the function of Member of the Supervisory Board

Results of suitability assessment of the Supervisory Board members conducted by the competent authority are attached to this Decision and form its integral part.

- 2. It is assessed that the members of the Supervisory Board together or individually have the necessary expertise, skills and experience that allow independent and self-monitoring of operations of the credit institution, with an understanding of operations and significant risk of credit institutions, and that in accordance with Article 45, item 2 of the Credit Institutions Act, the Supervisory Board has one independent member.
- 3. This Decision shall enter into force on the date of its adoption.

## Ad 5)

The Supervisory Board of the Bank hereby propose that the Annual General Meeting of the Bank adopt the following

#### DECISION

## on the election of two new members of the Supervisory Board of the Bank

- 1. It is hereby established that the term of office of Mr Ivan Šramko on the Supervisory Board of the Bank expired on 29 March 2014 and that the term of office of Mr György Surányi ended on the date of this General Meeting due to his resignation.
- 2. Elected to the Supervisory Board of the Bank for a three-year term of office are as follows:
  - Mr **Giovanni Gilli**, BEcon, Director of Strategic Operations Unit of Intesa Sanpaolo, domiciled in Milan, Italian Republic,
  - Ms **Draginja Đurić**, Master in Technical Sciences, programme of Organisational Sciences for Management and Financial Risks, President of the Executive Board of Banca Intesa AD Belgrade, domiciled in Belgrade, Republic of Serbia.
- 3. This Decision shall enter into force on the date of its adoption.

## Conditions for participating in the Annual General Meeting and exercising voting rights

All shareholders of the Bank that hold ordinary registered shares are hereby invited to participate in the Annual General Meeting of the Bank.

The right to participate in the Annual General Meeting of the Bank can be exercised by those shareholders who are registered as the Bank shareholders at the depository of the Central Depository and Clearing Company on the work day immediately preceding the day of holding of the Annual General Meeting.

Each of 19,074,769 shares of the nominal value of HRK 100, in which the share capital of the Bank is divided, excluding 64,673 treasury shares, gives its holder the right to one vote, so that there shall be a total of 19,010,096 of shares with a voting right.

A shareholder can be represented by a proxy at the Annual General Meeting on the basis of a written authorisation which need not be certified by a notary public, but the original of which has to be delivered not later than on the date of holding of the General Meeting. The mentioned authorisation can be sent also via e-mail (pdf format to the e-mail address: Secretariat.of.the.Bank@pbz.hr).

Shareholders, or their proxies, may vote at the Annual General Meeting of the Bank on a particular matter which is the subject of decision-making also by returning ahead of the meeting a properly filled-in ballot paper, but only on condition that they be present at the Annual General Meeting during decision-making on that matter.

A ballot paper and a proxy form can be obtained at Privredna banka Zagreb d.d., Zagreb, Radnička cesta 44 B1-8A, and they are also available on the Bank's website (www.pbz.hr), where all other announcements can also be found, in conformity with the provisions of the Companies Act (hereinafter: the CA). Any further information in this regard may be obtained also at the telephone number: +385 1 63 60 040.

The materials for the Annual General Meeting of the Bank, which should serve as a basis for making decisions that are publicly announced, will be made available to the shareholders starting from the date when the calling of the Annual General Meeting is announced, every work day from 9.00 a.m. to 2.00 p.m., on the Bank premises in Zagreb, Radnička cesta 44 B1-8A, and will also be displayed on the web site of the Bank.

## **Shareholders' rights**

As regards exercising of a right to:

- make an addition to the agenda (which is the right of those shareholders who, together, hold shares equal to the twentieth part, i.e. 5% of the share capital) - shareholders are advised to consult the provisions of Article 278 par. 2 of the CA (a request by the shareholders must be received at/by the Bank at least 30 days prior to the holding of the General Meeting, where the day of receipt of the request is not included in the specified time limit, and the request must be sent to the address: Privredna banka Zagreb d.d. – Secretariat of the Bank, Zagreb, Radnička cesta 44 B1-8A)
- make a counterproposal in relation to proposed decision on a certain agenda item where such proposal was made by the Management Board and/or the Supervisory Board of the Bank) – shareholders are advised to consult the provisions of Article 282 par. 1, i.e. Article 283. of the CA regarding proposals for the election of members of the Supervisory Board and appointment of the external auditor, together with adequate application of the provision of Article 282
  - (a counterproposal must be delivered to the Bank at least 14 days prior to the holding of the General Meeting, where the day of its receipt is not included in the specified time limit, and it must be sent to the address: Privredna banka Zagreb d.d. – Secretariat of the Bank, Zagreb, Radnička cesta 44 B1-8A)
- a shareholder's right to be informed at the General Meeting, at one's own request, by the Management Board of the Bank, on business affairs of the company if that proves to be necessary for deliberating the items on the agenda - shareholders are advised to consult the provisions of Article 287 of the CA

If a quorum stipulated by the Articles of Association of Privredna banka Zagreb d.d. is not constituted at the called General Meeting, then the Annual General Meeting of the Bank will be held on 1 April 2014 at the same location, beginning at the same time, and the Agenda will remain the same.